

CONTRACT REVIEW SHEET

Person Sending: Billy Wasson	Department Name: Courthouse Square
Date Sent: 12/28/98	

The attached: (CIRCLE ONE)

Contract Amendment # 2 Grant Lease

INCOMING FUNDS? YES NO (CIRCLE ONE)

If incoming funds you must attach a Revenue Management Sheet

Contractors Name:	Arbuckle Costic Architects, Inc.		
Date From:	11/25/98	Date To:	6/30/99
Amount of Contract or Amendment: \$5,902.37			
If an Amendment, New Contract Total = \$			
Certificates of Insurance Attached:	Liability (circle one) Yes No	Workers Comp (circle one) Yes No	If no insurance attached, why not?

Process taken to select contractor:

Verbal quote: _____ Written quote: _____ RFP: _____ Competitive Bid: _____ Renewal: _____

(Attach copy for reference)

Description of Contract Services:

Additional Services from Architectural Cost Consultants to assist Marion County and Salem Area Mass Transit District in articulating a cost sharing plan for the Courthouse Square project. Services described as part I are billed at \$377.79 and services described as part II are billed at a lump sum total of \$4,988.00. Arbuckle Costic will invoice the actual costs of invoices from Architectural Cost Consultants, plus 10% to cover the overhead.

For Risk Management Use			
Date Risk Received: <u>2/8/99</u>	Date Scheduled on BOC Agenda <u>Consent 2/17/99</u>		
Authorization for Health Administration to sign on behalf of BOC: yes <input type="radio"/> no <input checked="" type="radio"/>	Additional Comments: _____		

Staff Review Signatures:			
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <u>Peggy Mitchell</u> 2-9-99 Risk Management date </div> <div style="width: 45%;"> _____ Fiscal Services date </div> </div>			
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> _____ General Services date </div> <div style="width: 45%;"> <u>The Ellen Stinejohn</u> 10 February 1999 Legal Counsel date </div> </div>			

Returned to Department/ _____ for _____ signatures. Copy to Fiscal Services _____ /

AMENDMENT #2

TO
CONTRACT FOR SERVICES FOR
ARBUCKLE COSTIC ARCHITECTS

The Contract for Services between Marion County and Arbuckle Costic Architects dated Sept 15 1998 is amended as follows:
May 01 1998 (pm)

Additional Services from Architectural Cost Consultants to assist Marion County and Salem Area Mass Transit District in articulating a cost sharing plan for the Courthouse Square project. Services described as part I are billed at \$377.79 and services described as part II are billed at a lump sum total of \$4,988.00. Arbuckle Costic will invoice the actual costs of invoices from Architectural Cost Consultants, plus 10% to cover the overhead.

See attached letter for more details.

All other provisions of the original agreement remain unchanged and in effect.

Signed this 17th day of February 1999
December, 1998.

Arbuckle Costic Architects

Signature

Title

Date

Tax ID #

Marion County

Billy Wasson

Salem Area Transit District

John Whittington

Approved as to Form:

Contracts Coordinator

Date:

Legal Counsel

Date:

September 15, 1998

Billy Wasson
Project Co-Coordinator/Director of Corrections
Marion County
4040 Aumsville Highway SE
Salem, Oregon 97302

RE: Cost Consultant Services
Articulate County/Transit Split
Courthouse Square
Project No. 9828.02



Kim Arbuckle, AIA
Alan E. Costic, AIA
Walter E. Bensman, Jr., AIA
Clayton Vorse, AIA
Richard S. Rothweiler, AIA

ARBUCKLE COSTIC ARCHITECTS, INC.

363 State Street
Salem, OR 97301-3533
503/581-4114 Fax: 503/581-3655

Dear Billy:

As agreed in a previous development team meeting, we have requested a proposal for additional services from Architectural Cost Consultants, to assist Marion County and Salem Area Mass Transit District in articulating a cost sharing plan for the project. The services provided by Stan Pszczolkowski consist of the following two parts:

1. Attendance at a meeting in the Arbuckle Costic Architect offices with members of the Development Team on July 13, 1998, to develop an approach.
2. A work program during the Design Development Estimate, the Construction Document Estimate, and after a Construction Contract has been awarded.

The services included under part 1 were previously approved and invoiced on a time and reimbursable expenses basis in the amount of \$377.79 including \$344.00 in fees and \$33.79 in reimbursable travel expenses.

The services under part 2 are itemized as per the attached proposal provided by Architectural Cost Consultants.

Arbuckle Costic Architects will invoice the actual cost of invoices received from Architectural Cost Consultants, LLC plus ten percent to cover the overhead. If this arrangement is acceptable, please sign below and return one copy for our files.

If you have any questions, please do not hesitate to call.

Sincerely,

Leonard Lodder, A.I.A.
Architect

LL:al

Encl.

cc: John Whittington, Salem Area Transit
Craig Lewis, Melvin Mark Development Company

9828.1A

Billy Wasson
RE: Courthouse Square
Project No. 9828
September 15, 1998
Page 2 of 2

ARBUCKLE COSTIC

OCT 05 1998

RECEIVED

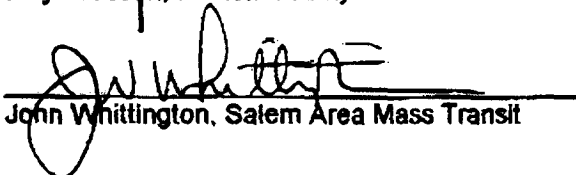
TO: Arbuckle Costic Architects, Inc.

We have read the above letter and are authorizing Arbuckle Costic Architects to proceed with the articulation of the County/Transit split as described herein. Invoices will be billed every month and are due within twenty days from the date of invoice.


Billy Wasson, Marion County

Date

9/28/98


John Whittington, Salem Area Mass Transit

Date

10/1/98



Kim Arbuckle, AIA
Alan E. Costic, AIA
Walter E. Bensman, Jr., AIA
Clayton Voise, AIA
Mark M. Foster, AIA
Leonard Lodder, AIA
Richard S. Rothweiler, AIA

ARBUCKLE COSTIC ARCHITECTS, INC.

363 State Street
Salem, OR 97301-3533
503/581-4114 Fax: 503/581-3655
E-Mail: acarch@open.org

July 16, 1998

R. G. Andersen-Wyckoff
General Manager
Salem Area Mass Transit
3140 Del Webb Avenue NE
Salem, Oregon 97303-4165

RE: Additional Services for Architectural Cost Consultant
Cost Allocation Meeting
Courthouse Square
Project No. 9828.020

Dear R. G.:

As per our telephone conference call which included Randy Curtis, yourself and I, we agreed to request Architectural Cost Consultants to be present in our office on Thursday, July 16, 1998. The purpose of this meeting was to articulate the cost allocation issues which exist between Salem Area Mass Transit and Marion County. It was further agreed that the Transit District would pay for these additional services separately from our agreement with Transit and the County.

Architectural Cost Consultants will charge \$86/hour for this meeting and travel time in addition to the cost of the travel. Arbuckle Costic Architects will submit a bill to you for these services plus a mark-up of ten percent (10%) for overhead.

We trust these terms are acceptable to you. If you have any questions, please do not hesitate to call.

Sincerely,

Leonard Lodder, A.I.A.
Architect

LL:mh

cc: Craig Lewis, Melvin Mark Development Company

9828.1A

Architectural Cost Consultants, LLC

James A. Jerde, AIA
 Stanley J. Pszczolkowski, AIA
 6441 SW Canyon Court, Suite 103
 Portland, Oregon 97221-4158
 Voice: (503) 297-7210
 Fax: (503) 297-7187

July 27, 1998

Mr. Leonard Lodder, AIA
 Arbuckle Costic Architects, INC.
 363 State Street
 Salem, OR 97301-3533

Subject: Courthouse Square
 Extended Basic Services Fee Proposal

Dear Leonard:

Our proposed fees for extended estimating services (to further document the division of costs into specific categories for transit, county, etc., based on the meeting of July 16, 1998) will be:

Item	Labor	Hours	Hourly Rate	Subtotal	Totals
Design Development Estimate	Principal	8 hrs.	\$86.00	688	\$1,376.00
	Technical	16 hrs.	\$43.00	688	
DD Mechanical / Electrical	Principal	8 hrs.	\$86.00	688	\$1,204.00
	Technical	12 hrs.	\$43.00	516	
Construction Documents	Principal	4 hrs.	\$86.00	344	\$688.00
	Technical	8 hrs.	\$43.00	344	
CD Mechanical / Electrical	Principal	4 hrs.	\$86.00	344	\$688.00
	Technical	8 hrs.	\$43.00	344	
Bid Reconciliation	Principal	12 hrs.	\$86.00	1,032	\$1,032.00
Total Lump Sum Fee		80 hrs.			\$4,988.00

We will provide detailed quantity take-offs based on defined areas (as determined and documented by architect and users). Documented plans and agreed to percentages to be supplied to ACC prior to starting the Design Development estimate.

All "reimbursable" expenses, associated with work within the Portland Metro area, including travel, parking, telephone and postage are included in the above fees. Any travel outside the Portland Metro area will be billed at cost plus 10%, subject to prior approval.

Additional services beyond the scope of the work defined above, including value engineering workshops will be billed at an hourly rate. Principals will be billed at \$86.00 per hour and technical labor at \$43.00 per hour.

Sincerely,

Stanley J. Pszczolkowski, AIA